

ADJUTANT GENERAL



**REASSIGNMENT
LEVY BRIEFING**

REQUEST FOR FAMILY TRAVEL (OVERSEAS)

- SOLDIERS WITH DEPENDENTS, WHO ARE ON ASSIGNMENT TO AN OVERSEAS AREA, ARE AUTOMATICALLY GRANTED “DEFERRED” TRAVEL. (THE SOLDIER TRAVELS TO THE GAINING COMMAND FIRST AND ARRANGES FOR MOVEMENT OF DEPENDENTS AFTER ARRIVING AT THE NEW LOCATION.)
- SOLDIERS MAY REQUEST CONCURRENT FAMILY TRAVEL THROUGH PERSONNEL FOR FORWARDING TO THE OVERSEAS COMMAND. A DECISION MUST BE RECEIVED FROM THE COMMAND **BEFORE** DEPENDENTS TRAVEL OVERSEAS (INCLUDES ALASKA, HAWAII AND PUERTO RICO)
- **AT NO TIME WILL FAMILY MEMBERS ACCOMPANY SOLDIER PRIOR TO APPROVAL OF FAMILY TRAVEL. THERE IS NO EXCEPTION TO THIS REQUIREMENT.**

REQUEST FOR FAMILY TRAVEL (CONT) (OVERSEAS)

- THE FOLLOWING FORMS ARE REQUIRED TO REQUEST FAMILY TRAVEL AND MAY BE OBTAINED THROUGH THE UNIT:
 - DA FORM 5888-R, FAMILY MEMBER DEPLOYMENT SCREENING SHEET (EFMP)
 - DA FORM 4787-R, REASSIGNMENT PROCESSING
 - FORMS MUST BE TURNED IN AT THE SAME TIME TO PROCESS FAMILY TRAVEL
- DA FORM 5888-R MUST BE COMPLETED AND SIGNED BY A PHYSICIAN BEFORE TURN IN TO PERSONNEL
- DEPENDENTS NOT RESIDING IN THE FORT BENNING AREA MAY HAVE MEDICAL SCREENING COMPLETED AT THE NEAREST MILITARY INSTALLATION
- CONTACT THE EFMP REPRESENTATIVE AT 545-5803 FOR DETAILED INFORMATION ON PROCESSING DA FORM 5888-R

BASIC TRAVEL ENTITLEMENTS OVERSEAS

- DEPENDENTS AUTHORIZED TO ACCOMPANY THE SPONSOR TO THE GAINING OVERSEAS AREA ARE ENTITLED TO A “NO FEE” PASSPORT
 - COMPLETE DD FORM 1056, APPLICATION FOR A “NO FEE” PASSPORT
 - TURN IN COMPLETED DD FORM 1056 TO TRANSPORTATION, BLDG 2627, ALONG WITH COPY OF PCS ORDERS
 - DEPENDENTS NOT RESIDING IN THE FORT BENNING AREA MAY CONTACT THE NEAREST MILITARY INSTALLATION FOR INFORMATION ON APPLYING FOR PASSPORTS
 - TURN AROUND TIME FOR PASSPORTS IS APPROXIMATELY 4-6 WEEKS
- PASSPORTS ARE NOT REQUIRED FOR ALASKA, HAWAII, PUERTO RICO
- CONTACT PASSPORTS 545-3644 FOR DETAILED INFORMATION

BASIC TRAVEL ENTITLEMENTS (CONT) OVERSEAS/STATESIDE

- CONTACT TRANSPORTATION, 545-4900, FOR INFORMATION ON SHIPMENT OF HOUSEHOLD GOODS, UNACCOMPANIED BAGGAGE AND PRIVATELY OWNED VEHICLE (POV)
- SOLDIER WITH APPROVED FAMILY TRAVEL IS AUTHORIZED AIR TRANSPORTATION OF DEPENDENTS TO THE GAINING DUTY STATION.
- SOLDIER WITH APPROVED FAMILY TRAVEL IS AUTHORIZED TEMPORARY LODGING ASSISTANCE TO HELP WITH COST OF HOTELS AND MEALS.
- SOLDIERS ON STATESIDE ASSIGNMENTS ARE AUTHORIZED TRANSPORTATION AND TEMPORARY LODGING ASSISTANCE FOR DEPENDENTS. ENSURE ORDERS STATE "DEPENDENTS: YES"

WEB SITE ADDRESSES

- SOLDIERS MAY ACCESS THE FOLLOWING WEBSITES FOR INFORMATION ON MILITARY INSTALLATIONS. THE WEBSITES PROVIDE USEFUL INFORMATION ON THE SPECIFIC LOCATION, SPONSORSHIP, HOUSING, MEDICAL CARE AND EDUCATION.

[HTTPS://WWW.DMDC.OSD.MIL/SITES](https://www.dmdc.osd.mil/sites) (ALL MILITARY INSTALLATIONS)

[HTTP://WWW.HQUSAREUR.ARMY.MIL](http://www.hqusareur.army.mil) (GERMANY, ITALY, BELGIUM, ETC)

[HTTP://WWW.USARPAC.ARMY.MIL](http://www.usarpac.army.mil) (HAWAII, ALASKA)

[HTTP://WWW.KOREA.ARMY.MIL](http://www.korea.army.mil) (KOREA)

[HTTP://WWW.PACOM.MIL](http://www.pacom.mil) (JAPAN)

[HTTP://WWW.ARMY.MIL/A-Z](http://www.army.mil/a-z) (VARIETY OF MILITARY UNITS AND INSTALLATIONS)